

RMCC Campus Rental Work Sheet

Event _____ Today's Date _____

Contact Person _____ Cell Phone _____

Event Date _____ Move-in Time _____ Event Starts @ _____ Clean-up ends _____

Entered into Calendar? _____ By _____

Location / Service	Rental Rate	Subtotal
Sanctuary	<input type="checkbox"/> 500.00	
Sanctuary/ Worship Arts Room	<input type="checkbox"/> 625.00	
Sanctuary / Gathering Place	<input type="checkbox"/> 700.00	
Sanctuary / Gathering Place/ Worship Arts	<input type="checkbox"/> 800.00	
Instrument Rental - Drums, Piano, Organ		
1st instrument	<input type="checkbox"/> 65.00	
2nd instrument	<input type="checkbox"/> 100.00	
3rd instrument	<input type="checkbox"/> 125.00	
Chapel	<input type="checkbox"/> 225.00	
Chapel / Gathering Place	<input type="checkbox"/> 450.00	
Gathering Place	<input type="checkbox"/> 250.00	
Conference Room	<input type="checkbox"/> 125.00	
Worship Arts Room	<input type="checkbox"/> 125.00	
Activities Building - Main Floor	<input type="checkbox"/> 500.00	
Activities Building - Main Floor w Kitchen	<input type="checkbox"/> 750.00	
Requires licensed food service Manager		
If Gene available - 100.00 1st 2 hrs then 25/hr		
Activities Building - meeting rooms	<input type="checkbox"/> 100.00	
Parking Lot Events - no bldg access	<input type="checkbox"/> 125.00	
Miscellaneous charges		
Human Talents		
Clergy	<input type="checkbox"/> 275.00	
Audio/Visual Tech - 4 hr min	<input type="checkbox"/> 200.00	
Internet Broadcasting - 2 Techs	<input type="checkbox"/> 400.00	
Tech time beyond 4 hrs - per hour	<input type="checkbox"/> 35.00	
ProPresenter/Graphics operator	<input type="checkbox"/> 200.00	
Open / Close of building	<input type="checkbox"/> 75.00	
Housekeeping meeting rooms	<input type="checkbox"/> 25.00	
Sanctuary	<input type="checkbox"/> 100.00	
Gathering Place	<input type="checkbox"/> 75.00	
Act Bldg-Main floor	<input type="checkbox"/> 150.00	
Act Bldg- Kitchen	<input type="checkbox"/> 125.00	

